



# CITY OF EL PASO DE ROBLES

"The Pass of the Oaks"

## ***AIRPORT ADVISORY COMMITTEE MINUTES***

**Thursday, May 25, 2006 - - 7:00 PM  
Airport Terminal Conference Room – 4900 Wing Way**

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### **CALL TO ORDER - Roll Call**

Present: Committeemembers Cook, Miller, Rose, & Caruthers  
Absent: Alternate Ralph Weber  
Staff: Meg Williamson, Roger Oxborrow

### **PUBLIC COMMENT**

Chuck Miller shared a copy to the Chamber newsletter reporting the Expo recently held at the airport. He reported on the success of the "Wings of Freedom" bomber tour. he also announced that the monthly meeting of the Museum will include a groundbreaking ceremony for their new display building June 7, 6:30 PM.

### **COMMITTEE BUSINESS**

#### **1. Minutes**

A **motion** by Mr. Miller, seconded by Mr. Cook to approve the minutes of the April 27 meeting passes unanimously.

#### **2. Sub-Committee Reports**

- City Liaison – Mr. Miller reports that there has been no action in public meeting pertaining to the Airport.
- Airport Promotion – The committee discussed developing a final evaluation of the recent Expo event for future reference
- Airport Safety & Security – Staff continues to review possibilities to develop a Neighborhood Watch program for Airport businesses. Unauthorized vehicles and pedestrians are discussed. Staff will review the adequacy of existing regulations and the authority they provide before the next meeting.

### **DIRECTOR/MANAGER BUSINESS**

#### **3. Follow-up Report – Committee Function**

Staff presents a discussion paper addressing the need for increased communication to the committee regarding development with potential impacts on Airport operation. A proposed referral process is outlined wherein the Committee may be afforded opportunity to comment on specific projects early in the review process. After discussion, the Committee agreed to move forward with the proposed process with the understanding that modifications may be made later on, as needed.

#### **4. Follow-up Report – Airport Communications**

Staff reviewed previous discussion regarding communications conflicts in the airport traffic pattern. Since a suitable alternative is not available, it is determined that no change be recommended. A **motion** by Mr. Caruthers, seconded by Mr. Miller recommending the Airport UNICOM frequency remain unchanged, passes unanimously. The procedure for making additional contact with the Oakland Center to gain support to improve ground communication is discussed. Staff will provide contact information to the Committee members. The report on the status of new instrument approaches is continued to the next meeting.

### **COMMITTEE COMMENTS**

Chairman Caruthers noted the resignation of Mike Weber and expressed appreciation for his service.

**ADJOURN** – 9:00 PM. to the Next Advisory Committee Meeting June 22, 2006, 7:00 P.M., 4900 Wing Way.